

Government of West Bengal
Office of the Principal
North Bengal Dental College & Hospital
Sushrutanagar, Darjeeling
Tel: 0353-2585300

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Memo No. 1106/NBDC&H

Date: 05.11.2024

NOTICE INVITING QUOTATION

Sealed quotations are hereby invited from bonafide and resourceful contractors/agencies/suppliers for supplying the following **STATIONERY ITEMS**. The contractors/agencies /suppliers should quote their rates in figure as well as in words mentioning specification, if required and GST and other taxes, if any. Unit price rate sought for. Rate is valid for one year.

- Participants should quote their rates on their official pad in printed format and should sign with their official seal.
 - Each envelop should contain only one quotation.
 - Quotation No. & date should be clearly mentioned on the top of the envelop.
 - Rate for all items of the quotation is mandatory from all the participants.
 - Quotationers should clearly mention the item specification as mentioned in the quotation.
 - Participants will must mandatorily attach the photocopy of Valid Trade License, PAN Card, GST Registration Certificate separately with every quotation paper with signature & seal.

Sl. No.	Items	Unit	Amount including all taxes
1.	Lock & Key	Nos.	
2.	A-4 Paper	Ream	
3.	Hand Wash Pouch	Pkt	
4.	Plastic Mug (medium size)	Pcs	
5.	Soap (small) Dettol	Pcs	
6.	Cartridge 88A	Pcs	
7.	Cartridge 925	Pcs	
8.	Citronella ((100 ml)	Pcs	
9.	Scotch brite	Pcs	
10.	Battery (small)	Pcs	
11.	Paper cutting scissor	Pcs	

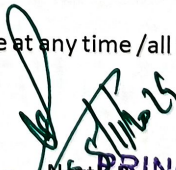
The quotations should reach to the office of undersigned within **12/11/2024** up to 12.30 PM positively and the same will be opened on the same day 12.45 PM onwards in presence of members of the Purchase Committee of NBDC&H and the willing participants.


The undersigned reserves the right to accept or cancel the whole procedure at any time /all the quotations assigning any reason thereof.

Memo No. 1106/1(12)/NBDC&H

Copy forwarded for favour of information & necessary action to:

1. The District Magistrate, Darjeeling (with a request to display on notice board for wide circulation).
2. The S.D.O., Siliguri (with a request to display on notice board for wide circulation).
3. The A.E.O., SMC, Siliguri (with a request to display on notice board for wide circulation).
4. The C.M.O.H., Darjeeling (with a request to display on notice board for wide circulation).
5. The Superintendent, NBDC&H, Sushrutanagar, Darjeeling.
6. The Accounts Officer, NBDC&H, Sushrutanagar, Darjeeling.
7. The BDO, Matigara for Display in Notice Board.
8. The Post Master, Sushrutanagar for Display in Notice Board.
9. The Store, NBDC&H, Sushrutanagar, Darjeeling.
10. The In-charge, I.T Cell, Swasthya Bhawan, Kolkata with a request to publish on the departmental website.
11. The Nodal Officer website, North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling.
12. Notice Board, NBDC&H, Sushrutanagar, Darjeeling.


Principal,
North Bengal Dental College & Hospital,
SUSHRUTANAGAR, DARJEELING - 734012
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